



Call for Proposals

Proposals are due June 15, 2015

Embracing Tradition & Innovation: Then, Now, Next

Saturday & Sunday, October 17-18, 2015 / Universities at Shady Grove / Conference Center

WATESOL invites proposals for presentations and workshops for the annual Fall Convention. Proposals are welcomed from teachers, teacher educators, researchers, program administrators, materials and curriculum developers, graduate students, and other professionals in the fields related to English as a second/foreign language education and advocacy for English language learners and their teachers. The sessions will be 60 minutes maximum with 45 minutes of presentation time and 15 minutes allocated for questions from the audience. The sessions can be in the following formats: interactive/workshop, paper presentation, demonstration, discussion group, or panel.

All proposals are selected based on the results of the blind peer-review process conducted by WATESOL's Proposal Committee. The rubric used for rating the proposals can be found on the WATESOL website (watesol.org).

Steps for Submitting Proposals:

1. Complete the WATESOL Fall Convention Proposal Form by answering all questions, including the 50-word summary (which is printed in the program) and the detailed abstract (200-300 words).
2. Email the completed WATESOL Fall Convention Proposal Form to watesolpd@gmail.com
3. If submitting multiple submissions, send a separate WATESOL Fall Convention Proposal Form for each submission.

Proposals that do not meet these submission requirements will not be considered for review.

Responsibilities of Organizers and Presenters:

- Presenters are responsible for designing and running their sessions.
- Organizers are responsible for notifying all other presenters about the status of their proposals.
- Organizers and presenters must notify WATESOL (watesolpd@gmail.com) in a timely fashion if there are any changes in their contact information or affiliations.
- Organizers and presenters must respond to inquiries from the WATESOL Fall Convention Committee in a timely fashion to expedite the best possible support for their proposals.
- In the event they cannot present, organizers and presenters must notify WATESOL (watesolpd@gmail.com) as soon as possible as we will offer available space to waitlisted presentations.
- Presenters must register and pay for the conference in advance.
- All sessions are evaluated by the Convention attendees. Organizers and presenters are responsible for distributing, collecting, and returning evaluation forms for their sessions.

Additional Policies to Note before Submitting Proposals:

- The content of the sessions should not change significantly after proposals are accepted.
- WATESOL will cover the costs of audio/visual equipment as long as the requests are noted in the WATESOL Fall Convention Proposal Form. Only the equipment listed on the form is covered. Presenters must bring their own laptops, speakers, and necessary adaptors.

WATESOL Fall Convention Proposal Form (October 17 & 18, 2015)

Proposals Due: June 15, 2015

Email this completed WATESOL Fall Convention Proposal Form to watesolpd@gmail.com

****Please note: All presenters must register for the conference in advance.**

Primary Organizer/Presenter: Please complete the following for yourself.

Organizer's Name: _____
 Organization/Institution: _____
 Email: _____
 Phone: _____
 Postal address: _____

Co-Presenters' Information: Complete this table if there are co-presenters.

Co-Presenters' Names	Organizations	Email

Presenters' Bios: Enter a brief (max 30 words) bio for each presenter.

Presenters' Names	Bio

Presentation Logistics: Enter the session type, audience, target skill(s), and AV needs.

<p>What is the presentation type?</p> <ul style="list-style-type: none"> • Interactive/workshop • Demonstration • Paper presentation • Discussion group • Panel 	<p>Who is the target audience?</p> <ul style="list-style-type: none"> • K-12 • Graduate Studies • Adult Ed • Teacher Ed • Higher Ed • Other <p style="text-align: right;">_____</p>
<p>What is the target skill?</p> <ul style="list-style-type: none"> • Reading/Writing • Technology • Listening/Speaking • Other • Integrated Skills _____ 	<p>What are your AV needs? Projector, screen, and wired Internet connection are provided. <i>(Bring your own laptop, speakers, and necessary adaptors.)</i></p>

Presentation: Enter your presentation title, summary (max 50 words), and abstract (200-300 words)

Presentation Title	
Presentation Summary (50 word max) <i>Provide a brief summary of the presentation. This will appear in the program.</i>	
Abstract (200-300 words) <i>Provide a detailed abstract of your session.</i>	